

MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 11-19-15
(abridged for publication)

Mayor Tom Phillips called the City Council meeting to order at 8:03 a.m. Present at roll call: Eric Delker, Erika Isley, Kyle Jackson, Ed Kuhl and Jaki Livingston. Absent at roll call: none. (RC = roll call vote)

15-235 Livingston moved, Delker seconded, to approve the **agenda**. Voice vote carried unanimously.

15-236 Livingston moved, Isley seconded, to approve **minutes** of the October 29, 2015 council study session and the November 5, 2015 regular council meeting. Voice vote carried unanimously.

Consent included **tax abatements**; **liquor license renewal** for Warrior Run; **Jazz in July application** for 2016; **Home Based Iowa Pledge** submittal; **Resolution 1119-15-137** approving disposal of surplus safe; **Resolution 1119-15-138** setting December 3 as date for public hearing regarding expanded Urban Renewal Area and plan amendment; **Resolution 1119-15-139** setting December 3 as date for public hearing regarding Masteller Road closing and vacating of easement; receive and file **Annual Urban Renewal report** and **TIF indebtedness certification** to county; and the following **expenditures**:

ADVENTURE LIGHTING	HATCH	\$108.00	JP COOKE CO	DOG TAGS	\$135.85
AIA CORPORATION	CLOTH ALLOW	\$1,020.15	LASER RESOURCES	MAINTENANCE	\$265.81
ASI	TRASH SERVICE	\$52.50	LIVING MAGAZINE	MAGAZINE	\$1,998.00
BETHANIE LAFFERTY	NOV CLASSES	\$366.28	LOUNSBURY	BOULDERS	\$438.90
BOUND TREE MEDICAL	MED SUPPLIES	\$2,250.92	MARY JANE SHARP	NOV CLASSES	\$1,183.35
CAPITAL SANITARY SUP	SUPPLIES	\$889.48	MENARDS	PLEXI GLASS	\$95.86
CARPENTER UNIFORM	CLOTH ALLOW	\$412.92	MENARDS	LW LIFT STATION	\$64.55
CHRIS ROBERTS	PROVIDER CLASS	\$125.00	MERCY COL OF HEALTH	EDU/TRAINING	\$8.50
CITY OF WDM	WESTCOM NOV	\$20,123.59	MERCY COL TRAIN	MED SUPPLIES	\$8.50
CNM OUTDOOR EQUIP	CHAIN SAW	\$5.92	METRO WASTE AUTH	COMPOST IT	\$25.00
DELAGE LANDEN	LEASE	\$394.76	MIKE MYER SERVICES	NUISANCE	\$350.00
DES MOINES IRON	SANDER	\$50.88	MUNICIPAL SUPPLY	MARKING PAINT	\$49.80
DM STAMP MFG	SUPPLIES	\$25.30	N WARREN TOWN & CTY	MINUTES	\$218.40
DM WATER WORKS	DMWW	\$30,083.07	NORWALK HARDWARE	SUPPLIES	\$686.40
ELECTRIC PUMP	SUPPLIES	\$2,694.00	NORWALK READY MIX	PARKHILL/HUNTER	\$1,343.50
FELD FIRE	VEH OPER	\$286.00	PAPER FREE TECH	LEASE	\$1,246.65
FIRE SVC TRAINING	EDU/TRAINING	\$195.00	POLICE EXEC RESEARCH	MEMBER DUES	\$200.00
FIRESTONE COMPLETE	VEHICLE REPAIR	\$664.04	PURCHASE POWER	POSTAGE	\$105.59
FRANK DUNN CO	PATCH	\$789.00	QUALITY STRIPING	PAVEMENT PAINT	\$8,063.32
FREEDOM TIRE & AUTO	PW PICK UP	\$692.40	RANKIN COMM SYS	TELECOM	\$128.75
G & L CLOTHING	CLOTH ALLOW	\$188.18	SAMS CLUB	SUPPLIES	\$282.17
GARY WIEDMANN	STOP BOX REPAIR	\$1,950.00	SHRED IT	SERVICES	\$62.53
GE CAPITAL	LEASE	\$520.00	STANDRIDGE GROUP	SERVICES	\$32.00
GOPHER SPORT	EQUIPMENT	\$324.91	STRAUSS SAFE	SUPPLIES	\$30.00
GREGG YOUNG	PW PICK UP	\$195.13	TERMINIX	PEST CONTROL	\$129.00
HARVEY'S AUTOMOTIVE	BOBCAT BRAKES	\$4,681.63	THE GRAPHIC EDGE	SUPPLIES	\$42.56
HDS WHITE CAP CONST	TOOLS	\$13.59	THE UNIV OF TOLEDO	EDU/TRAINING	\$20.00
INDOFF INC	SUPPLIES	\$270.45	TOSHA HAMMER	REFUND	\$34.50
INTL CODE COUNCIL	ICC BOOKS	\$779.48	UNITY POINT NORWALK	FLU VACCINE	\$1,442.28
INTERSTATE COMPANIES	VEH OPER	\$980.28	USA BLUE BOOK	METER WIRE	\$194.25
IA CUBS SPORTS TURF	MCANINCH	\$2,500.00	VOORHEES TAEKWONDO	NOV CLASSES	\$470.93

IA LAW ENFORCE ACAD	FIREARM INSTR	\$500.00	W REEVES AND ASSOC	VEH OPER	\$50.40
IOWA ONE CALL	SERVICE	\$830.80	WARREN CO AUDITOR	ELECTION COSTS	\$3,841.14
IOWA RADIOLOGY	PATIENT	\$29.00	ZIEGLER INC.	BLDG MAINT	\$4,208.36
IOWA SIGNAL INC	INSPECTIONS	\$150.00	GRAND TOTAL		\$75,142.66

15-237 Motion by Isley, seconded by Delker, to approve the **consent** agenda passed unanimously, RC.

15-238 Motion by Livingston, seconded by Jackson, to adopt **Resolution 1119-15-140** authorizing and approving a loan agreement and providing for the issuance of a general obligation library improvement note passed unanimously, RC.

15-239 Motion by Delker, seconded by Isley, to adopt **Resolution 1119-15-141** approving the West Grove Preliminary Plat passed 4-1 with Livingston voting against, RC.

15-240 Motion by Delker, seconded by Livingston, to adopt **Resolution 1119-15-142** approving Rolling Green Plat 5 Final Plat passed unanimously, RC.

15-241 Motion by Jackson, seconded by Delker, to adopt **Resolution 1119-15-143** approving entering into a contract between the City of Norwalk and Confluence, Proximity & Marvin Planning Consultants for the Comprehensive Plan Future Land Use Chapter update, in an amount not to exceed \$16,000 passed unanimously, RC.

15-242 Motion by Isley, seconded by Livingston, to adopt **Resolution 1119-15-144** awarding contract for construction management services for the project known as regional stormwater detention and greenbelt development to DCI Group, Inc. passed unanimously, RC.

15-243 Motion by Jackson, seconded by Livingston, to adopt **Resolution 1119-15-145** approving acting pay for positions in the Police and Fire Departments passed unanimously, RC.

15-244 Delker moved, Livingston seconded, to **adjourn** meeting at 8:55 p.m. Voice vote carried unanimously.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk

MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 11-19-15
(Unabridged)

Mayor Tom Phillips called the City Council meeting to order at 8:03 a.m. Present at roll call: Eric Delker, Erika Isley, Kyle Jackson, Ed Kuhl and Jaki Livingston. Absent at roll call: none. (RC = roll call vote)

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, City Clerk; Tim Hoskins, Public Works Director; Nancy Kuehl, Parks and Recreation Director; Holly Sealine, Library Director; Greg Staples, Police Chief; Wade Wagoner, Planning and Economic Development Director; Ryan Coburn, Assistant Fire Chief; Luke Parris, City Planner and Jim Dougherty, City Attorney.

15-235 Livingston moved, Delker seconded, to approve the **agenda**. Voice vote carried unanimously.

Presentation(s)

There were none.

Welcome of Guests and Public Comment

With no one present wishing to speak, Mayor Phillips opened the City Council meeting.

15-236 Livingston moved, Isley seconded, to approve **minutes** of the October 29, 2015 council study session and the November 5, 2015 regular council meeting. Voice vote carried unanimously.

Consent included **tax abatements**; **liquor license renewal** for Warrior Run; **Jazz in July application** for 2016; **Home Based Iowa Pledge** submittal; **Resolution 1119-15-137** approving disposal of surplus safe; **Resolution 1119-15-138** setting December 3 as date for public hearing regarding expanded Urban Renewal Area and plan amendment; **Resolution 1119-15-139** setting December 3 as date for public hearing regarding Masteller Road closing and vacating of easement; receive and file **Annual Urban Renewal report** and **TIF indebtedness certification** to county; and the following **expenditures**:

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15-237 Motion by Isley, seconded by Delker, to approve the **consent** agenda passed unanimously, RC.

Library Improvements Loan Agreement

There was no public comment.

15-238 Motion by Livingston, seconded by Jackson, to adopt **Resolution 1119-15-140** authorizing and approving a loan agreement and providing for the issuance of a general obligation library improvement note passed unanimously, RC.

West Grove Preliminary Plat

Isley asked about the sidewalks in the proposed development and Wagoner responded that there will be four foot sidewalks on one side of street.

Livingston stated that she is not in favor of approving any plat that contains private streets.

Isley also inquired about the sidewalk connection between developments and Wagoner said that in his opinion, if connection needs to be made, it is a city requirement.

Hoskins agreed that is a city project that would be part of the planned overall trail expansion going to the west.

Livingston restated her concern over private roads and Mayor acknowledged a proposed zoning change regarding private streets. He added that development has provided examples of suggested signage marking private streets.

Livingston said she is concerned about the sidewalk placement being literally on the private street; adding, Sawgrass, for example, is a through street that anyone can use. She considers this a safety hazard. She also stated that those residents will be responsible for the maintenance. Livingston questions the value to the city in having a private road.

Joe Pietruszynski, Hubbell Realty, explained that most townhome developments are private street systems because of the densities needed to develop housing at an affordable price point; adding that homeowners associations can pay for repairs cheaper than the city can.

Jackson stated he is not in favor of private streets, but when you have one in a contained unit it might be proper for a minimal use private street in a situation such as this.

Brad Brockman, McClure Engineering, reported that he met with several homeowners in the neighborhood south of this proposed development. Those meetings were held at city hall and were meant to understand the relationship between those homeowners and new developments, and to address storm water concerns. He feels they found a project that could work with both developer and neighbors.

Kuhl said he believes part of the problem with private streets is that residents are dissatisfied with their HOA's maintenance of the street. Also, he would like to see all of the private streets labelled.

15-239 Motion by Delker, seconded by Isley, to adopt **Resolution 1119-15-141** approving the West Grove Preliminary Plat passed 4-1 with Livingston voting against, RC.

Rolling Green Plat 5 Final Plat

There was no public comment.

15-240 Motion by Delker, seconded by Livingston, to adopt **Resolution 1119-15-142** approving Rolling Green Plat 5 Final Plat passed unanimously, RC.

Comprehensive Plan

15-241 Motion by Jackson, seconded by Delker, to adopt **Resolution 1119-15-143** approving entering into a contract between the City of Norwalk and Confluence, Proximity & Marvin Planning Consultants for the Comprehensive Plan Future Land Use Chapter update, in an amount not to exceed \$16,000 passed unanimously, RC.

Construction Management

Isley said she would like to know more about the working relationship between DCI and Veenstra & Kimm and Hoskins responded that it is being structured so that there is no overlap on significant duties, but there is coordination between the two.

Brandon Schulte, DCI Group, introduced himself and explained that they would assist with bid packaging and will help with the dirt management piece on this regional stormwater detention project. They will also do checks on constructability and scheduling.

Hoskins noted the engineering agreement that the city has with V&K has been shared with DCI and they have built their agreement to ensure there is no duplication of effort.

15-242 Motion by Isley, seconded by Livingston, to adopt **Resolution 1119-15-144** awarding contract for construction management services for the project known as regional stormwater detention and greenbelt development to DCI Group, Inc. passed unanimously, RC.

Active Pay

Isley asked about the methodology and Oliver explained that she calculated the difference between the two positions and applied half of that difference over the period of time in question.

Isley asked that the city establish something more permanent relating to acting pay situations and Oliver said that the intent is to propose language with the update to the city's personnel policies in the Spring.

15-243 Motion by Jackson, seconded by Livingston, to adopt **Resolution 1119-15-145** approving acting pay for positions in the Police and Fire Departments passed unanimously, RC.

Reports

Isley inquired about progress of Library Roof Replacement project and Hoskins answered that the flashing needs to be finished.

Kuehl reported the dog park was not awarded a philanthropic grant.

Staples reported police and fire will escort the football team as they leave town and return.

Livingston said the game tonight is on television. She asked about the zoning update and when it would take effect. Wagoner said there are a couple of options and would be incorporated into the update at the December 3rd meeting. Isley likes the addition of different colored signage and the addition of "Private Road." Jackson and Livingston agreed. Livingston said the city's non-through streets should also be marked.

Oliver spoke about the meeting held with the school related to the recent accident involving a student. They met with representatives from the school and the parents of the child involved to discuss short and long term ideas for safety. Phillips noted that the city added flashing lights to the stop signs at the crosswalk in front of Lakewood yesterday.

15-244 Delker moved, Livingston seconded, to **adjourn** meeting at 8:55 p.m. Voice vote carried unanimously.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk